

SAINT JOHN THE EVANGELIST SCHOOL

760 Main Street Watertown, CT 06795 860-274-9208

TUITION AND POLICY AGREEMENT: PRE-KINDERGARTEN TO GRADE 8

Name of Parent /Guardian _____

Address _____

Telephone _____

Child(ren) Name(s) _____

Entering Grade(s) – September 2019 _____

By signing this Tuition and Policy Agreement below, we jointly and severally agree to the following terms and conditions of our child(ren)’s enrollment as a student at St. John the Evangelist School (the “School”) for 2019/2020 school year:

POLICY AGREEMENT FOR ALL PARENTS/GUARDIANS

- 1) To take an active role in my child’s education.
- 2) To cooperate with the school’s religious, academic, cultural, social and athletic policies.
- 3) To pay my tuition and all fees and expenses when due.
- 4) To be an active member of the Home and School Association and meet my \$200 Net Fair Share of Fundraising.
- 5) To fulfill my obligation to participate in the Annual Raffle and one other major fundraiser, choosing either the Auction or Golf Tournament making my mandatory participation in two major fundraisers.
- 6) I fully understand and agree that re-registration for the following year is contingent upon fulfillment of the terms of this Agreement.
- 7) That Tuition is due and payable on the dates as set forth below. A student withdrawing from the school at any time during the school year shall not be entitled to a refund of any tuition or fees paid.
- 8) I agree to enroll in the FACTS tuition plan and understand that any tuition, fees and expenses not paid when due will be invoiced to the FACTS plan.
- 9) I agree to abide by the Payment Option elected below (initial your selection):

PAYMENT OPTIONS (all payments must be made through FACTS)

- _____ Option #1 Payment of annual tuition in full by July 1, 2019.
- _____ Option #2 Payment in Two Installments: July 1, 2019 and January 1, 2020. Both tuition installments must be paid by January 1, 2020, with first installment due on July 1, 2019.

- _____ Option #3 Monthly
 Choose:
 _____ 10 monthly payments, first payment July 15, 2019 last payment April 15, 2020.
 _____ 11 monthly payments, first payment July 15, 2019, last payment May 15, 2020
 _____ 12 monthly payments, first payment July, 15, 2019, last payment June 15, 2020

*For this monthly plan, a FACTS application must be completed by April 15, 2019 to become effective for a July start-up. If families have applied to FACTS by March 30, 2019 and the student attends the school during the upcoming school year, the FACTS application fee will be deducted from the student's tuition.

10) I understand and agree that all fees and expenses accruing during the school year and not paid when due will be invoiced and paid through the FACTS program. These fees and expenses include, but are not limited to:

- Before and After School Fees
- Lunch Tickets, Milk
- Field Trip Fees, Graduation Fees
- Sports and Club Participation Fees
- Registration Fee
- School Transportation

11) I understand that payment in accordance with my payment selection must be received and credited before my child(ren) can start school on the first official day of school.

12) Any past-due accounts will be subject to referral for collection. In addition, the school reserves the right to revoke the student's right to participate in extracurricular activities and programs. Upon demand by the school administration, the account must be brought current or an agreement satisfactory to the school administration reached, or the student's enrollment will be reviewed.

13) CANCELLATIONS, REFUNDS AND PENALTIES:

I understand that my obligation to pay the school tuition is unconditional as of the start of the school year and the school is under no obligation to refund or cancel any portion of the tuition. With respect to voluntary withdrawal of a student during the school year, the following shall apply:

- a) If I voluntarily withdraw my child from St. John the Evangelist School during the first semester (September 1 through December 31) for whatever reason, or for no reason, no refund for the first semester shall be issued. No tuition shall be due for the second semester, however, any tuition paid toward the second semester may be refunded, at the school's discretion.
- b) If I voluntarily withdraw my child from St. John the Evangelist School during the second semester (January 1 through the end of the school year) for whatever reason, or for no reason, no refund of tuition shall be issued.

14) I further understand that my tuition account must be current at all times. An account review will be conducted twice per year: once prior to Christmas vacation and again prior to the April vacation. Parents will be asked to meet with the Principal and Pastor if an account has an outstanding balance and a satisfactory plan will be developed and implemented to meet the obligation.

In the event of high or repeated unpaid balances, the school reserves the right to revoke the student's right to participate in extra-curricular activities and programs at the school and in some cases may also ask that a student not return to school until the obligation is met. Any past-due accounts will be subject to referral for collection.

Parent/Guardian 1

Date

Parent/Guardian 2

Date

The above signers are jointly and severally liable for obligations herein.

Tuition Assistance Program

The Archdiocese of Hartford extends tuition assistance grants to Catholic schools for families with children in grades K-12 attending Catholic Schools.

Must Financial Need Be Demonstrated?

Yes, an annual application for aid must be completed by each family seeking tuition assistance.

How Do I Apply?

Go to <https://online.factsmgmt.com/signin/3JQ3Y> and complete the application for tuition assistance.

Timetable for Applications

Applications for existing families must be made on or before April 30 of the current academic year.

Applications for new families may be made up to July of the current academic year. Decisions are made in June-July of the current academic year for awards to begin that fall.